

### Application Fee (non-refundable):

Master's Degree .....	\$ 45.00
Ed.D. ....	\$ 50.00

### Enrollment Deposit

Enrollment Deposit (See "Refund" ) .....	\$300.00
--	----------

\* Husband and wife who apply at the same time pay only one deposit.

### Registration Fees (non-refundable/per semester)

Returning/Entering student.....	\$30.00
Late Registration/Past registration deadline .....	\$ 75.00

### Tuition (per semester)

Per semester hour (less than nine hours) .....	\$ 480.00
Per semester hour (nine hours or more) .....	\$ 455.00
Winter/Summer hours .....	\$ 455.00
Audit (per semester hour) .....	\$ 75.00
Ed.D.(per semester hour, unless a contract is signed) .....	\$525.00*

\*An Ed.D. student can commit to a contract plan of 48 monthly payments over four years through automatic credit card charge or bank draft, and receive a discounted rate of \$475 per credit hour.

NOTE: Miscellaneous Fees are as posted for Undergraduate, unless noted otherwise

### Room and Board (per semester)

Room Deposit (See "Refunds" ) .....	\$100.00
• 3-person room	
21 meal/week plan or 200 block meal plan .....	\$ 2,605.00
14 meal/week plan or 165 block meal plan .....	\$ 2,520.00
10 meal/week plan or 120 block meal plan .....	\$ 2,370.00
• 2-person room	
21 meal/week plan or 200 block meal plan .....	\$ 3,105.00
14 meal/week plan or 165 block meal plan .....	\$ 3,020.00
10 meal/week plan or 120 block meal plan .....	\$ 2,870.00
• 1-person room	
21 meal/week plan or 200 block meal plan .....	\$ 3,705.00
14 meal/week plan or 165 block meal plan .....	\$ 3,620.00
10 meal/week plan or 120 block meal plan .....	\$ 3,470.00

NOTE: Room and board costs do not include mid-semester breaks and the time between semesters (e.g. Thanksgiving, Christmas and Spring Break). Due to requests, first choice for housing may not be available.

### Music Fees (per semester)

Private Lessons	
1/2 hour lesson (1 semester credit) .....	\$225.00
1 hour lesson (2 semester credits) .....	\$450.00
Class Lessons .....	\$112.50

NOTE: Practice rooms are available for students taking lessons.

### Graduation Expenses

Graduation fees must be paid by the application deadline indicated for each term in the 2007-2008 calendar.	
Graduation Application Fee .....	\$30.00
Graduation Application Late Fee .....	\$75.00
Reapplication fee.....	\$30.00
TEFL Certificate.....	\$20.00
Diploma mailing (outside U.S.) .....	\$10.00

### Miscellaneous Fees

Student Activity Fee .....	\$95.00
Technology Fee (per semester).....	\$125.00
Textbooks/Supplies (annually) .....	\$700.00 (approx.)
Media Fee (for large amounts of instructional media) ....	Cost Varies
Exam Rescheduling Fee (per exam) .....	Cost Varies
Parking Fee (Semester/Annual) .....	\$15.00/\$25.00
Identification Card Replacement Fee .....	\$ 5.00
Diploma/Certificate Replacement Fee .....	\$40.00
Diploma/Certificate Certified Copy Fee .....	\$50.00
Transcript Fee (per transcript/per school) .....	\$10.00
One Day Service (per transcript) .....	\$15.00
Certified Copy Fee (per transcript) .....	\$50.00

### Insurance

All students are required to have accident and hospitalization insurance. Students not covered by an accident/hospital plan must subscribe to one offered by Columbia International University. The appropriate premium is due at each Fall and Spring registration. A brochure outlining the premiums and coverage will be sent to you upon acceptance to CIU or by request. Failure to pay the premium in any particular semester will cause the policy to lapse.

### Payment Policies

There are two basic plans for making financial payments to the university for fall and spring semester:

1. All balances remaining after financial aid has been awarded are due on or before registration.
2. A semester payment plan is available to cover any balance due after financial aid has been awarded. Please contact the Accounting Office for more information. For all plans, any approved but uncredited financial aid (e.g., Stafford loans, scholarships and grants, etc.) may be taken into account in calculating the payment amount, provided the relevant information is clearly communicated to the CIU Accounting Office along with appropriate payment amount.

### Payment at Registration

- At the beginning of each term, all payments are due no later than registration (registration fee, tuition, and certain other fees, as well as room and board for on-campus students).
- In addition, all students not already covered by a medical-hospital insurance plan must subscribe to the one offered by CIU. The premium is due for each Fall and Spring registration.
- Veterans and others training under Chapters 30, 31, 34, and 35 of Title 38, United States Code, must be prepared upon arrival to pay all fees and, if an on-campus student, room and board.

Columbia International University reserves the right to increase fees and other charges without prior notice.

## EXPLANATION OF EXPENSES

### Application Fee

The application of each entering student must be accompanied by a non-refundable payment.

### Enrollment Deposit

Each new applicant and those re-enrolling must make an enrollment deposit within 21 days following acceptance. This deposit is considered an advance payment and is credited to the student's account. Students who decide not to enroll should notify CIU immediately. If circumstances arise that force an entering student to delay arrival, they must advise the University Admissions Office prior to the first day of orientation or forfeit the deposit (see Refunds). When a husband and wife apply at the same time and are accepted to enter CIU at the same time, the husband pays the enrollment deposit but the wife's deposit is waived.

### Late Registration Fee

A service fee for late registration is charged to students who fail to complete registration by the published deadline, including paying fees, tuition, course fees and room and board or those who fail to check in. Also, entering students who do not report at the scheduled times for the Welcome Week advising and testing programs are assessed a late registration fee.

### Tuition

Tuition and fees cover approximately two-thirds of the cost to operate CIU. Thus tuition pays only a part of instruction costs, including use of the Learning Resources Center, Field Education, use of the academic computing lab, and facilities provided for students not included in the cost of room and board.

### Audit Fee

An audit fee is charged for any audited classes. The fee applies for both full-time and part-time students.

### Room Deposit

A room deposit is required of all students living in campus residences. For entering students this fee is to be paid at the same time the enrollment deposit is paid, within 21 days following the acceptance. The room deposit is held to reserve the student's dormitory space as long as the student continues living in the dormitory. It is refunded upon the student's departure from the dormitory (see Refunds).

### Room and Board

The room and board fee must be paid in full at the beginning of each term. All students living on campus are required to participate in one of the meal plans offered. (Exceptions are given only on request of a physician.) The 21 meal plan includes all meals Monday through Sunday. The 14 meal and 10 meal plans include any 14 or 10 meals of the student's choice during the one week period from Monday breakfast through Sunday dinner. Block meal plans are also available, offering 200, 165 and 120 meals over the course of a semester.

### Technology and Student Activity Fees

Each student currently enrolled in classes and, taking six (6) credit hours or more, will be assessed the technology and student activity fees.

### Textbooks and Supplies

The cost of textbooks and supplies for the first year will average about \$400 for the first semester, and \$300 for each succeeding semester. This figure includes an edition of the New American Standard Version of the Bible, a standard college dictionary, Bible concordance, and the other reference texts.

### Exam Rescheduling Fee

This fee applies to any student request for rescheduling of an examination that requires the academic services office to arrange the examination at an alternate time.

### Transcripts

A charge of \$10 is made for each transcript requested. A charge of \$15 (per transcript) is made for "same day service" transcript requests.

## REFUNDS

### Enrollment Deposit

Should an applicant decide not to attend Columbia International University after they have paid the enrollment deposit, they should notify the university immediately.

### Room Deposit

Should an applicant decide not to attend after they have paid the room deposit, they should notify the university immediately. A student who decides not to continue at the university or not remain on campus must notify the Residence Life Office of their intent.

The following refund schedule applies to the enrollment and room deposit:

	FALL SEMESTER	SPRING SEMESTER
Full refund if notification is made before:	April 1	Nov. 1
One-half refund if notification is made between:	April 1 & July 1	Nov. 1 & Jan. 1
No refund is made after:	July 1	Jan. 1

### Postponement of Enrollment

When the enrollment and room deposits have been paid and a request for postponement is received prior to the originally intended enrollment date, the deposits will be held for use by the applicant to enroll at a subsequent time. No refund, however, is granted on cancellation following a postponed enrollment.

### No-Shows

An applicant who fails to appear on the first day of the term for which they were accepted, with no previously approved arrangement with the university for late admission, is considered a "no-show" and forfeits refund of enrollment and room deposits.

### Tuition Refund Schedule

All tuition will be refunded to students who withdraw from the university before classes begin. Students who withdraw from the university after classes begin or who reduce their course load in such a way as to affect total tuition charges for the semester will receive refunds according to the following table:

Through the end of the registration period —100%

Through the seventh business day after the first day of regular classes. In effect, for two days after drop/add —90%

From the previous date (the 90% deadline) for two weeks —50%

From the previous date (the 50% deadline) for four more weeks —20%

MODULAR COURSES —Schedule published with course registration materials.

NO OTHER REFUNDS ARE MADE.

Students who withdraw – totally or partially – receive (for the portion of their withdrawal) the stated percentage above, based on the date of their official withdrawal (a schedule of actual withdrawal dates for each period of enrollment is available in the CIU Registrar's Office). On-campus students who reduce their loads to fewer than nine semester hours may continue to live on campus, as space is available. No tuition refund shall be made beyond the academic year in which the courses were taken. Students receiving financial aid must check with Student Financial Services concerning refunds. Registration fee, course fees, student activity fee and other fees are non-refundable.

### Room Rent

The initial payment includes the semester charge for room rent. Since room space once reserved cannot be used for a semester, no room rent is refunded regardless of date of withdrawal.

### Board

The initial payment includes the semester charge for board. A refund will be made of board beyond the week of a student's official withdrawal. Should the student owe the university any money, this refund will be applied to their account.

## MISCELLANEOUS

### Music Lessons

Students who enroll for music lessons are not allowed to discontinue them except under the same policies which allow dropping other courses. Refund of music fees cannot be made after the registration period.

### Veterans

Refunds to veterans studying under Title 38, whether the veteran withdraws voluntarily or is dismissed, are made on a strict pro rata basis. This refund includes tuition and all other fees except the registration fee.

*In order to make CIU scholarships available to as many eligible students as possible, all current CIU scholarships are forfeited when a student withdraws before the end of a term.*

*Upon registration, students become financially responsible for their charges for the entire semester. Withdrawal does not relieve any student of these obligations. No diploma or transcript of academic record is granted to students who are financially obligated to the university.*