

## Host Information March 28-29, 2019

## **Preview Event Host Schedule**

Thursday, March 28

7:00 pm Host Check-In Shortess Lobby

Check-In at the host table in the lobby of Shortess Chapel

7:15 pm Connect with your Guest/Take Belongings to the Dorm

After meeting your guest, help them take their things back to your dorm room

8:00-9:00 pm Student Activity (Coffee House) Student Center

Attend a Coffee House with prospective and current students. Please stay with your

guest and make sure they feel welcomed and cared for.

Friday, March 29

8:00 am Breakfast with Admissions McKey Dining Room

Bring your guest to the cafeteria by 8:00am and feel free to stay and eat with them if you

are able! Have your guest bring their belongings with them to breakfast.

## **Helpful Information**

- You will be assigned a guest when you check in at Shortess on Thursday night. (If you have requested a specific guest they will automatically be assigned to you.)
- Each host student will receive a Chick-Fil-A gift card!
- Remember to be hospitable to your guest. You **are** CIU to them! Please make sure they settle in and feel welcome in the Residence Halls.
- Make sure to exchange phone numbers with your guest in case of an emergency or in case they need to get back into the room.
- Be aware that each Preview Event we have guests that do not show up. We will let you know as soon as possible on Thursday evening if you will not have a guest in your room.
- <u>DO NOT</u> take prospective students off campus.
- In case of emergency, the RA on duty will have my phone number.

Thank you for your help and support!

## **Monica Lambertson**

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