

Course Professor: Dr. Roy King

Email: rking@ciu.edu

Phone: (803) 807-5302

Course Description:

You will engage in biblical, theological and historical research to develop a framework for understanding the Holy Spirit and a personal experience of the Spirit-filled life God intends for every Christ follower. You will develop an in-depth understanding of the ministry of the Holy Spirit and his role in bearing fruit and in becoming a "salt and light" influence. You will wrestle with applying biblical truth and the activity of the Spirit to current moral issues. You will develop your understanding of helping others relate to the Holy Spirit. Reflective and experiential learning styles will engage you in moving from understanding to impact.

Objectives:

By completing this course, a student should be able to:

1. Broaden their understanding of the Holy Spirit through the course assignments.
2. Reflect on their personal experience with the Holy Spirit.
3. Demonstrate an understanding of God's standard for living as outlined in the Ten Commandments.
4. Demonstrate assisting other Christians in understanding and walking with the Spirit.
5. Practice stepping out in faithful obedience to be a "salt" and "light" witness empowered by the Spirit.

Assignments: A student can evaluate their progress toward the course objectives by investing in the following assignments.

Note: All course assignment will be submitted through the course website at <https://courses.ciu.edu>. Emailed assignments will not be accepted.

1. READING AND VIEWING:

Worth: 20% of final grade

Frequency: Weekly **DUE: BY 5 PM**

Summary: Readings to be completed are noted in the Weekly Course Schedule. For assistance in reading effectively see Appendix A.

You will save considerable time if you note the questions used in the Weekly Learning Summaries (see below) and take notes pertaining to those questions as you read.

You should also see the outline of the Capstone Project and note additional material to be integrated into this final project as you read. You will indicate the amount of reading completed in a weekly quiz.

Required Texts:

1. John D. Harvey. ANOINTED WITH THE SPIRIT AND POWER: THE HOLY SPIRIT'S EMPOWERING PRESENCE. Phillipsburg: P & R Publishing, 2008. ISBN-10: 1596380179 (Noted in Weekly Course Schedule as "Harvey")
Summary: 'Anointed with the Spirit and Power' traces the theme of Holy Spirit empowerment from Genesis to Revelation giving special attention to the Spirit's involvement in the life, ministry, and mission of Jesus Christ. The Explorations in Biblical Theology series seeks to address the need for quality literature that will attract believing readers to good theology and build them up in their faith. Reformed in orientation and biblical in theology, each entry in the series combines solid content with the accessibility and readability of a popular book. The result is a valuable addition to the library of any college senior, seminarian, pastor, or thoughtful lay reader.
2. Kenneth Boa. CONFORMED TO HIS IMAGE: BIBLICAL AND PRACTICAL APPROACHES TO SPIRITUAL FORMATION. Grand Rapids: Zondervan, 2001. ISBN-10: 031023848X (Noted in Weekly Course Schedule as "Boa")
Summary: Exploring twelve approaches to Christian spirituality in depth Dr. Boa shows how each spiritual paradigm discussed is just one important facet in the gem of authentic and powerful New Testament living. 12 Facets of the Complete Christian Life Relational Spirituality: Loving God Completely, Ourselves Correctly, and Others Compassionately Paradigm Spirituality: Cultivating an Eternal versus a Temporal Perspective Disciplined Spirituality: Engaging in the Historical Differences Exchanged Life Spirituality: Grasping Our True Identity in Christ Motivated Spirituality: A Set of Biblical Incentives Devotional Spirituality: Falling in Love with God Holistic Spirituality: Every Component of Life under the Lordship of Christ Process Spirituality: Being versus Doing, Process versus Product Spirit-Filled Spirituality: Walking in the Power of the Spirit Warfare Spirituality: The World, the Flesh, and the Devil Nurturing Spirituality: A Lifestyle of Discipleship and Evangelism Corporate Spirituality: Encouragement, Accountability, and Worship.
3. Robertson McQuilkin. (2 VOLUMES) LIVING THE LIFE 1: GOD'S STANDARD FOR CHRISTIAN LIVING. Nashville: LifeWay, 2011. ISBN:978-1-4158-6986-4, LIVING THE LIFE 2: GOD'S PROVISION FOR CHRISTIAN LIVING. Nashville: LifeWay, 2012. ISBN:978-1-4158-7215-4. (Noted in Weekly Course Schedule as "LL1" or "LL2")
4. Roy King. TIME MANAGEMENT IS REALLY LIFE MANAGEMENT. Columbia: LeaderSpace, 2009. ISBN-10: 1448656249 ISBN-13: 978-1448656240 (Noted in Weekly Course Schedule as "King")
5. On The Course Site Resources: Articles and videos on biblical, theological and historical studies of the Holy Spirit representing diverse points of view. (Noted in the Weekly Course Schedule as "Articles or Video Clips.") Articles and links to select videos are stored in a shared Evernote notebook. A link to the resources is found on the course home page. The first time you open a link to a shared notebook choose "join". It is free.

2. Weekly Introduction and Lecture Videos:

Worth: 10% of final grade

Frequency: Weekly **DUE BY 5 PM**

Summary: You are required to watch the weekly Introduction and Lecture videos. Some weeks may have additional videos; you are required to watch those as well. Handouts for the lectures are available for download in the weekly lecture areas. You may download them and insert notes as you view the videos. See the Weekly Course Schedule for the suggested viewing sequence. Each video is between 7 and 20 minutes in length. I recommend you complete the reading before or after viewing the videos as listed in the Weekly Course Schedule. You will indicate the amount of lectures you viewed in a weekly quiz.

3. Weekly Learning Summary:

Worth: 10% of final grade

Frequency: Weeks 1, 2, 3, 5, 6, 7, 9, 10, & 11

Summary: At the end of the weeks listed above, you will complete a summary forum that will ask you the following questions. You will need to post your response by **5 PM** the Friday of each week, so please plan ahead.

Questions: The following questions will be on each summary 'quiz.' Question 4 is a non-graded item but is still very important. The questions you submit will be sent to Dr. King who will answer most, if not all, via video, by week 4 of each unit (i.e. weeks 4, 8, and 12). This is great place to ask questions that relate to your particular capstone project (i.e. from your reading that you want to expand upon, not paper formatting specifics or how to complete the assignment). You will be graded using the rubric below.

1. List three key biblical passages and summarize your reading insights about living joyfully in the Spirit.
2. List three key biblical passages and summarize your reading insights of sharing about the Holy Spirit with other Christ followers.
3. List three key biblical passages and summarize your reading insights of living in the boldness of the Spirit as one who is NOT OF but SENT INTO the world.
4. Create a question for me to answer based on your study this week.

***Answers to the best student questions will be posted as a document each Thursday for you to read so you can learn from all of the questions students ask.**

Assignment Rubric:

Question	100%	50%	25%
Bible Passages – Specific references 30 points	3 or more cited	2 cited	1 cited
Reading Referenced - books or articles 30 points	3 or more cited	2 books or articles cited	1 book or article cited
Cover Personal, Church & Witness 30 points	All 3 covered	2 covered	1 covered
Question for Roy 10 points	One or more questions		

4. Integrating Your Learning for This Course: Final Capstone Project

Worth: 20% of final grade

Due: Week 12

Summary: This course culminates with a final capstone project that you will create over the course of the semester. The final draft of your project that you upload for grading will have 4 sections. At the end of each unit you will look back over the recent weeks and cut and paste from your notes, weekly summaries, Bible meditations, reading and research to assemble that unit's capstone section.

For your final capstone project submission you will pull together all three units into one document and submit as one document. Anticipate that you will want to go back and add to the sections as the course develops week by week. (Example: There will be some material valuable to Unit One found in later weeks in the course, particularly in the weekly readings.)

This should not be a difficult assignment as you are building it as you go, but you must stay on top of adding and pulling together your work.

Formatting: Follow the SSM Style Sheet

Headings:

- Unit One: Weeks 1-4 – The Holy Spirit Reengineering My Heart to Love God
- Unit Two: Weeks 5-8 – The Holy Spirit Transforming Families & Churches to Love One Another
- Unit Three: Weeks 9-12 – The Holy Spirit Sending Me as Salt & Light to Love the World
- Unit Four: From your study list 5 challenging, and in some circles controversial, questions about the Holy Spirit and give a biblical answer.

Length: Not to exceed 7,500 words

Assignment Rubric:

Grading Criteria	100%	50%	25%
Address the 3 spheres 60 points	All 3 covered	2 covered	1 covered
Clarity in organization, flow of thought, & mechanics 20 points	Excellent in all three aspects	Some weakness in one or more aspect	Weakness in all 3 aspects
Creative Insights & Personal Application 20 points	Excellent	Average	Poor – often means over quote sources and lacks application

5. Surveys:

Worth: 20% of final grade

Frequency: Weeks 4, 8, & 12

Church Minister Survey: You will survey 2 church staff leaders using 3 questions you develop from your studies. Your goal is to assess their understanding and practice of the ministry of the Spirit and integrate it with your personal understanding. Note any ways your understanding or preconceptions were changed as a result of this survey.

Length: 500 words

Due: Week 4

Church Member Survey: You will survey three church members using 3 questions you develop from the course materials to help them gauge their understanding of some of aspects of the ministry of the Spirit. Your goal is to assess their understanding and practice of the ministry of the Spirit and integrate it with your personal understanding. Note any ways your understanding or preconceptions were changed as a result of this survey.

Length: 500 words

Due: Week 8

Non-Believer Survey: You will survey three people who state that they seldom or never attend church by using three questions you develop from the course material to gauge their understanding of God's moral will and the Holy Spirit. Your goal is to assess their understanding of God's Law and the ministry of the Spirit and integrate it with your personal understanding. Note any ways your understanding or preconceptions were changed as a result of this survey.

Length: 500 words

Due: Week 12

Assignment Rubric:

Grading Criteria:	100%	50%	25%
Completed on time? 25 points	On time	Less than 48 late	More than 48 hours late
Three survey questions used? 25 points	3 questions used	2 questions used	1 question used
Summary of the findings from the survey? 25 points	Excellent – Easy to see positives and negatives	Average - Descriptive of what was done in surveying but weak on findings	Poor - Weak on both how conducted and findings
Personal insight for your ministry included? 25 points	Excellent – Practical steps or teaching you will be sure and include in your ministry	Average - Some learning indicated but concrete actions not evident.	Poor - Personal insight attempted but lacking clarity on insight or actions

6. Biblical & Theological Meditations:

1. Historical & Theological Research:

Worth: 5% of final grade

Due: Weeks 2 & 7

Summary: After reading Boa's "Appendix Two" in week one and skimming through the collection of articles for this course complete the following:

1. Choose a person to research that relates to your own life. The connection could be sharing the same denomination, theological stream, ethnicity, gender, etc., – but it should be some connection to your own journey with the Spirit. This is not a biblical character but a historical figure (alive or dead) who you know speaks or writes about the Spirit.
2. Submit your choice by the end of Week 2. Give their name, when they lived, and why you choose them (length 100 words).
3. Using course materials and additional research summarize and critique the contribution of the person to the understanding or experience of the Holy Spirit.
4. Let your creative energy come out on this project! You can use art, poetry, music, infographic, timelines, and photos, tell a story, and highlight an emphasis, critique, or compare and contrast. The goal is to explore and present what you discover.

2. Psalm 119 Meditation:

Worth: 5% of final grade

Due: Week 4

To complete this assignment:

1. Print four copies of the assignment worksheet (can be download at the course site / and is included in Appendix B of this syllabus) to record your insights.
2. Read Psalm 119 four times:
As you read each time focus on a different aspect or theme in the Psalm:
 - a. **First Reading** – Notice the shifts in who the Psalmist is addressing; God, himself, enemies, God's people, etc., also define the use of the word "law".
 - b. **Second Reading** – What positive actions or responses is the Psalmist commending?
 - c. **Third Reading** – What outcome, rewards or fruit does the Psalmist expect from treasuring God's law?
 - d. **Fourth Reading** – What are the warnings or dangers the Psalmist presents as cautions or distractions to avoid?
3. Read in different translations.
4. Read out loud

Length: 600 words. This means you will have to select the best of your insights and save the others.

3. Theological Summary: "Position, Crisis, and Process"

Worth: 4% of final grade

Due: Week 8

Summary: Use Scripture to define and relate each term ('position', 'crisis', and 'process') to one's personal journey with the Spirit. For each term, answer the following questions: What is it? Who needs it? How does one experience it?

Length: 500 words maximum for each of the three terms.

4. Epistles Passages Mediation:

Worth: 5% of final grade

Due: Week 9

Summary: Summarize what each of the following passages teaches about the ministry of the Holy Spirit. You may refer to Harvey pages 143-171 and other course materials.

1. John 13 - 17
2. Romans 8:1-30
3. 1 Corinthians 1:18-2:16
4. I Corinthians 12:1-11
5. 2 Corinthians 3:1-18
6. Galatians 5:16-26
7. Ephesians 5:15-21

Length: 300 words maximum per passage.

5. Theological Summary: The Holy Spirit's Contribution to Justification, Sanctification and Glorification

Worth: 5% of final grade

Due: Week 10

Summary: Use Scripture to summarize the activity of the Spirit and the proper response by a person to each of these aspects of our salvation in Christ (justification, sanctification, and glorification).

Length: 300 words maximum per aspect for maximum total of 900 words.

Assignment Rubric:

Grading Criteria	100%	50%	25%
Completed on time? 15 points	On time	10 points if completed in less than 48 hours late	5 points if completed more than 48 hours late
Research methodology evident? 25 points	Reference sources and clear organization	Organization clear but lacking sources consulted	Lacking both but attempted
Personal insight included? 30 points	Clearly presented	Presented but lacking specifics	Poorly attempted
Ministry insight included? 30 points	Clear and Specific ways to improve teaching and training	Clear area of growth but lacking specifics	Poorly attempted

GRADING:

Each submission is graded on a scale of 0 to 100 per the letter scale found in the Seminary Academic Catalog. See individual assignments for specific grading criteria.

Recommendations for Learning Support:

Students with physical, emotional, ADD, or learning disabilities that need academic accommodations should make requests through the Academic Success Center (ASC). These requests will be kept confidential. Requests may be made throughout the semester, and ideally they would be initiated as early as possible. The ASC is located on the first floor of Rossi Student Center (803-807-5611, academicsuccess@ciu.edu). If you already receive services through ASC, please contact me so that we can make your academic experience in this class as successful as possible.

SSM Stylesheet

The official guide for all written work in connection with this course is the *SSM Stylesheet*, which is available from the Faculty Administrative Assistant's office (Schuster 1xx). It is based on the Chicago Manual of Style as summarized in the latest edition of Kate L. Turabian, *A Manual for Writers of Term Papers, Theses, and Dissertations*. It includes guidelines related to grammar and style, organization of papers, abbreviations and numbers, spelling, punctuation, capitalization, quotations, using Greek and Hebrew words, using and citing sources, footnotes, bibliography, and using the internet. The instructor reserves the right to return written work that displays poor spelling, consistent grammatical errors, incorrect style, and/or poor general appearance. The basic parameters are set out in the *Stylesheet*. If your work is returned for any of these reasons, you may resubmit it within two weeks of its return. If you do not revise and resubmit your work, you will receive a zero for the assignment.

To find an electronic copy of the *Stylesheet*, you may follow this path:

CIUOnline > Student Life > Seminary Information > Resources > Stylesheet

Online resources related to Turabian include:

- <http://www.eturabian.com/turabian/index.html>
- <http://www.bibme.org>
- <https://owl.english.purdue.edu/owl/resource/717/01/>

Plagiarism

CIU SSM expects you to be honorable in your studies and responsible for your own academic work. Dishonesty in assignments, examinations, written papers, or other work is contrary to scriptural principles of Christian living and an affront to fellow students and your instructors. Plagiarism occurs when you present another person's ideas or words as your own, or when you intentionally or unintentionally fail to acknowledge or cite the source of the ideas you use.

Acknowledging and citing sources involves placing quotation marks around all the material you have taken (or paraphrased) from books, articles, internet sites, other students' papers, or other work you have not personally produced. It also involves listing full information about that source in a footnote or a parenthetical reference. See the *SSM Stylesheet* for

examples of how to cite sources correctly.

Specific examples of plagiarism include but are not limited to the following:

1. Borrowing the words, sentences, ideas, conclusions, examples and/or organization of an assignment from a source (e.g., a book, an article, another student's paper, a tape/video, an internet site) without acknowledging the source.
2. Submitting work done by another student—in part or in whole—in place of original work.
3. Submitting assignments received from the Internet, from commercial firms or from any other person or group.
4. Knowingly aiding another student in plagiarizing an assignment as defined above.

You may not submit work that is part of a group consultation unless it is related to an assignment your syllabus specifically indicates is to be completed as part of a group. If you study for an exam with a review group, you may not reproduce any answers that others have written and submit it as your own work. You may not share with others answers to exam questions you have composed in advance. Any of these actions will be considered plagiarism.

Plagiarism will result in academic penalty, and may result in failure in the assignment, failure in the course, and further disciplinary action. When appropriate, your Student Life chaplain will be informed.

Weekly Course Schedule

Week	MON	TUES	WED	THUR	FRI	Workload:
UNIT 1 – GOD’S LIVING GIVING WILL FOR EVERY FOLLOWER – 45 hours workload						
ONE UNDERSTANDING THE COURSE	Watch: Week 1 Instructions Read: How to Read in Appendix A in syllabus Read: Harvey Intro. Pp. 1-9 Read: Boa Intro. Pp. 12-24 Read: Start reading Psalm 119 for your week four assignment. (2 hrs)	Watch: Lecture 1 – God’s Treasure Drawer Complete: Living the Life 1 (LL1) Week 1 (2 hrs)	Watch: Lecture 2 – How Does God Meet Us Complete: LL1 Week 1 Read: Boa Appendix A (3 hrs)	Watch: Lecture 3 – Not OF but Sent INTO the World Watch: TED video Danger of Single Story Read: Boa Appendix B (2 hrs)	Complete: Week 1 Learning Summary Start: Church Minister Survey (2 hrs)	11 hours
TWO PERSPECTIVE AND BEING FULLY PRESENT	Watch: Week 2 Instructions Read: Harvey Ch. 1-2 pp. 13-47 (2 hrs) Complete: Personal Profile online	Watch: Lecture 4 – God Shows Up! Read: Boa Ch. 1-3 pp. 27-53 (3 hrs)	Watch: Lecture 5 – The Bible Assumes Read: Boa Ch. 4-5 pp. 57-71 (2 hrs)	Watch: Lecture 6 Relationship of Law & Love (1 hr) READ – Answers to Student Questions *look for document posted under this week.	Complete: Week 2 Learning Summary Submit: Historical & Theological Research person (2 hr)	10 hours
THREE RELATIONAL ORGANIC THEOLOGY	Watch: Week 3 Instructions Complete: LL1 Week 2 (2 hrs)	Watch: Lecture 7 – A Commitment to God Complete: LL1 Week 2 Read: King Ch. 1-3 (3 hrs) See videos for book at www.royking.org	Download: Epithumia and Thirsts Watch: Lecture 8 – Staying Faithful to God Read: King Ch. 4-5 Read: Boa Ch. 10-12 pp. 127-150 (3 hrs)	Watch: Lecture 9 – Resting w/ God Read: Boa Ch. 13-15 pp. 153-198 (3 hrs) READ – Answers to Questions	Complete: Week 3 Learning Summary (1 hr)	12 hours
FOUR PSALM 119 HEART & LAW	Watch: Week 4 Instructions Read: Harvey Ch. 3-6 pp. 51-120 (3 hrs)	Add to: Capstone Project (3 hrs)	Watch: Lecture 10 Upper Room Read: Boa Ch. 21-23 pp. 255-287 (3 hrs)	Submit: Church Staff Survey results (2 hrs) READ – Answers to Questions	Add to: Capstone Project Submit: Psalm 119 Meditation (1 hr)	12 hours

UNIT 2 – GOD’S JOYFILLED DESIGN FOR HIS FAMILY – 41 hours workload						
FIVE VALUING LIFE	Watch: Week 5 Instructions Articles Family (1 hour)	Watch: Lecture 11 – Living w/ Church Complete: LL1 Week 3 (2 hrs)	Watch: Lecture 12 – Why Treasure Life? Read: Piper Chapter Complete: LL1 Week 3 (2 hrs)	Watch: Lecture 13 – Power of Words Download: List of Articles Read: Articles Watch: Video Clips (2 hrs)	Complete: Week 5 Learning Summary Start: Church Member Survey (2 hrs)	9 hours
SIX TREASURING PURITY	Watch: Week 6 Instructions Complete: LL1 Week 4 (1 hr)	Download: Epithumia and Thirsts & 1 Cor 6:18 Study Watch: Lecture 14 – Unique Power Sexuality Complete: LL1 Week 4 (2 hrs)	Watch: Lecture 15 – Unwrapping or Forfeiting Life Read: Articles (3 hrs)	Watch: Lecture 16 – Benefits of Purity Download notes and Watch: Sermon on Homosexuality (2 hrs) READ – Answers to Questions	Complete: Week 6 Learning Summary (1 hr)	9 hours
SEVEN RESPECT, TRUST, AND INTEGRITY	Watch: Week 7 Instructions Complete: LL1 Week 5 (1 hr)	Watch: Lecture 17 – Can We Be Trusted? Complete: LL1 Week 5 (2 hours)	Watch: Lecture 18 – Looking Beneath the Surface Read: Articles (2 hrs)	Download: Lists Vices & Virtues Watch: Lecture 19 – Living in Tension Read: Boa Ch. 17-20 pp. 201-252 (3 hrs) READ – Answers to Questions	Complete: Week 7 Learning Summary Submit: Historical & Theological Research project (3 hrs)	11 hours
EIGHT HOPE FOR LIVING THE HOLY LIFE	Watch: Week 8 Instructions Complete: LL1 Week 6 (1 hr)	Complete: LL1 Week 6 Add to: Capstone Project (3 hrs)	Watch: Lecture 20 – Spirit Designed You for God Read: Boa Ch. 8- 9 pp. 101-123 (2 hrs)	Read: Harvey Ch. 17 pp. 123-142 Submit: Church Members Survey results (3 hrs) READ – Answers to Questions	Add to: Capstone Project Submit: Summary of “Position, Crisis, Process” (3 hrs)	12 hours

UNIT 3 – GOD’S LIFE PROVIDING POWER FOR LOVING WITNESS – Workload 49 hours

<p>NINE FREE & FULLFILLED</p>	<p>Watch: Week 9 Instructions Complete: LL2 Week 1 Read: Harvey Ch. 8 pp. 143-171 (3 hrs)</p>	<p>Watch: Lecture 21 – What is NORMAL? Complete: LL2 Week 1 (1.5 hr)</p>	<p>Watch: Lecture 22 – Total Surrender Read: Free & Fullfilled Articles (2.5 hrs)</p>	<p>Watch: Lecture 23 – Jesus, “I am with you” Watch: Video Clip – McQuilkin (2 hrs)</p>	<p>Complete: Week 9 Learning Summary Start: Non-Believer Survey (2 hr)</p>	<p>11 hours</p>
<p>TEN HOW WE POSITION THE HEART FOR TRANSFORMATION</p>	<p>Watch: Week 10 Instructions Complete: LL2 Week 2 Read: Articles (2 hrs)</p>	<p>Download: List of Means of Grace & Truth, Lord’s Prayer Exercise Watch: Lecture 24 – Esential Means of Grace Complete: LL2 Week 2 Watch: Pineapple Story (3 hrs)</p>	<p>Watch: Lecture 25 – Life Choices as Means of Grace Read: Boa Ch. 6- 7 pp. 75-97 (2.5 hrs)</p>	<p>Watch: Lecture 26 – Dangers w/ Means of Grace Read: Boa Ch. 30-33 pp. 367-412 (2.5 hrs) READ – Answers to Questions</p>	<p>Complete: Week 10 Learning Summary Start: Study of Epistles Passage (2 hrs)</p>	<p>12 hours</p>
<p>ELEVEN HEALTHY PERSON AND HEALTHY CHUCHES</p>	<p>Watch: Week 11 Instructions Complete: LL2 Week 3 Articles (2 hrs)</p>	<p>Watch: Lecture 27 – Healthy Christians Complete: LL2 Week 3 Read: Boa Ch. 24-26 pp. 291-324 (2 hrs)</p>	<p>Download: Love One Anothers Chart Watch: Lecture 28 – Healthy Church Complete: LL2 Week 4 Read: Articles (3 hrs)</p>	<p>Download: 1 Th 1 Outline Watch: Lecture 29 – Visiting a Healthy Church Complete: LL2 Week 4 Read: Boa Ch. 34-36 pp. 415-449 (3 hrs) READ – Answers to Questions</p>	<p>Complete: Week 11 Learning Summary (1 hr)</p>	<p>11 hours</p>
<p>TWELVE IMAGES & FINAL WORDS THAT SEND US OUT</p>	<p>Watch: Week 12 Instructions Complete: LL2 Week 5 Read: Boa Ch. 27-29 pp. 325-363 (3 hrs)</p>	<p>Complete: LL2 Week 5 Add to: Capstone Project (3 hrs)</p>	<p>Download: Three Images Watch: Lecture 30 – How Should I Be Living?</p>	<p>Complete: LL2 Week 6 Watch: Video Clip – McQuilkin Submit: Results of Non-Believer Survey</p>	<p>Submit: Study of Epistles Passage</p>	<p>15 hours</p>

			Complete: LL2 Week 6 Read: Harvey pp 173-191 Read: Boa pp. 450-466 (3 hrs)	(3 hrs) READ – Answers to Questions		
THIRTEEN COMPLETE THE CAPSTONE PROJECT	Watch: Week 13 Instructions				Submit: Final Capstone Project (3 hrs)	Total Workload = 135 hours

Note: All assignments are due by 5:00 p.m. the Friday of the week assigned.

APPENDIX A:

Book Notes by David Mays

(See more book notes at www.davidmays.org)

READING ON THE RUN: Continuum Reading Concepts which Help the Busy Leader Read Selectively to Acquire Information by: Dr. J. Robert Clinton. Self-Published, 1987, 52 pp.

(held by Mashburn Memorial Library, AZUSA Pacific University, Azusa, CA 91702) Many of Dr. Clinton's writings can be ordered from The Fuller Seminary Bookstore or by contacting the author. <http://www.fullerseminarybookstore.com> or

Clinton, professor of leadership at Fuller School of World Mission, was introduced to in-depth reading through Mortimer J. Adler's book, How to Read a Book. Alternatively, he felt the need to develop approaches to obtain information from books by less intense study. This book looks like it could be a course outline.

Reading for pleasure requires word-by-word reading. "To obtain useful information does not require that one get lost in word by word reading or constructing lists of information to be repeated. Instead, reading for information requires the ability to overview, extrapolate, draw implications, move rapidly through material looking for selected ideas, etc. In short, the purpose of reading should control the reading methodology."

"You have read a book using continuum reading concepts when you have assessed the level it should be read at and you read only as much as necessary at that level to obtain useful information from the book." (45)

The reading continuum: (5)

- 1. Scan – overview of contents**
- 2. Ransack – new ideas, specific ideas**
- 3. Browse – some in-depth contextual analysis**
- 4. Pre-Read – determine thematic intent, structural intent**
- 5. In-Depth Read – analysis of thematic content, evaluation analysis**
- 6. Study – repeated work in the book, comparative analysis**

Each level assumes the book has been read at the previous level.

Scan reading involves a review of the contents, introductory information, dust cover, information on the author, and thumbing through the book to note any conclusions, summaries, charts, quotes, illustrations, etc., to get a cursory understanding of what the book is about and how it is organized. (7)

After scan reading one might make notes on the author, the author's perspective, the book's organization, the author's intent, and an assessment of the value of further reading. (10)

"Closed scanning refers to reading while looking only for a pre-selected topic of interest. Open scanning refers to reading while looking for new ideas." (13)

After ransack reading one might make notes on new ideas of helpful information, a

contrasting or differing idea on the pre-selected topic, something of interest on some other topic, and evaluation of the value of further reading. (18)

"Browse reading is dipping into certain portions of a book to study in detail some discussion of a topic in its contextual treatment." "Frequently I will browse the preface and introduction of a book then browse the conclusion of it and do whatever other browsing or ransacking needed to fit the conclusions into the overall context of the book." (20)

Pre-reading should produce

- A statement describing the kind of book
- A statement giving the author's intent and methodology.
- A statement identifying the major subject and how it weaves together the major ideas
- Statements indicating the intent of each major section and its contribution
- An evaluation of miscellaneous helps available (29)

In-depth reading should produce six evaluation statements:

1. Show where the author is uninformed (giving examples)
2. Show where the author is misinformed (giving examples)
3. Show where the author is illogical (giving examples)
4. Show where the author's analysis is incomplete (giving examples)
5. Show the author's strengths
6. Show the relevance of the book to today's needs (33)

You should be able to persuade a potential reader as the value or lack of value in reading it. (36)

"Studying a book is a special in-depth approach to the reading of a book which involves pre-reading, reading, and background research on materials and ideas used in the book." This kind of reading is usually limited to

- "Essential works which will significantly affect your ministry (basal books in your field).
- Works which are complex in concepts and/or structure and which usually require more than several read-throughs." (40) A basal book is one that covers a category thoroughly from a theoretical perspective and serves as a standard for comparing other books. (41)

"Effective leaders maintain a learning posture throughout their lives." (45)

"Frequently, God significantly affects a leader through some interaction with written ideas." (45)

David Mays, Great Lakes Regional Director (deceased 2012)
ACMC (Advancing Church Mission Commitment)
<http://www.davidmays.org>

Appendix B:

Use this worksheet to insert notes on the four readings of Psalm 119. I suggest you pause reading at the end of each section to add notes.

Psalm 119		Insights
Sub Sections	Verses	
Aleph	1 - 8	
Beth	9-16	
Gimel	17-24	
Daleth	25-32	
He	33-40	
Waw	41-48	
Zayin	49-56	
Heth	57-64	
Teth	65-72	
Yodh	73-80	
Kaph	81-88	
Lamedh	89-96	
Mem	97- 104	
Nun	105-112	
Samekh	113-120	
Ayin	121-128	
Pe	129-136	
Tasdhe	137-144	
Qoph	145-152	
Resh	153-160	
Sin & Shin	161-168	
Taw	169-176	