

WELCOME TO

CIU | Columbia
International
University

Orientation

GRADUATE & SEMINARY

WELCOME TO CIU!



On behalf of the Student Life Office, I want to welcome you to Columbia International University. This is truly an exciting time as you begin your journey with us! We are thrilled to partner with you to help **you to know Him and make Him known.**

This booklet contains helpful information - read it! You will have a lot of information given to you in the next weeks, and you will have questions. Refer to this booklet and your Student Handbook. Please know that the CIU staff, faculty and students are here to help you in your transition.

If you have questions about CIU, being a student or living in Columbia, or if you just don't know who to turn to, please don't hesitate to call, email or stop by the Student Life office on the first floor of the Rossi Student Center.

Welcome to the beginning of your CIU experience! May the Lord grant you peace and wisdom!



Rick Swift
Dean of Students



"Therefore welcome one another as Christ has welcomed you, for the glory of God." – Romans 15:7

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CIU Overview

The Beginning

Columbia International University was born from a prayer group of six women who sought the Lord for a means to evangelize and disciple mill workers of Columbia. The results went beyond their expectations. The CIU ministry was founded in 1923 as Columbia Bible School, occupying the former Colonia Hotel in downtown Columbia in 1927. The school's first class boasted seven students. We became Columbia Bible College in 1929, one of the first four-year Bible colleges. Graduate courses were first offered in 1936, marking the beginning of what is now the CIU Seminary & School of Ministry. The school moved to its present 400-acre campus in suburban Columbia in 1960 and changed its corporate name to Columbia International University in 1994. Current enrollment is over 1,200 students with 18,000 alumni serving in nearly 150 countries.

Purpose

CIU's purpose is to educate students from a biblical worldview to impact the nations with the message of Christ.

Leadership

Dr. Bill Jones serves as the sixth president of CIU. He is a graduate of the CIU Seminary & School of Ministry and serves as chairman of the International Leadership Team of Crossover Communications International, an organization he cofounded in 1987. Crossover facilitates church planting among unreached people groups around the world. A passionate communicator, Dr. Jones has spoken to thousands of people around the world and is the author of several books.

Academic Advising

CIU's academic advising program is intended to foster developmental relationships between you and faculty members as you progress toward the academic, spiritual and vocational goals. The basic objectives of the program are:

- To monitor and foster spiritual formation in each student advisee
- To promote student success and retention
- To provide information and counsel for each student advisee in assessing personal calling, gifts and interests with reference to career opportunities
- To guide students in selecting a degree from among CIU's degree program options
- To assist students each semester in course selection and registration, encouraging them to stay on schedule and on course toward completion of graduation requirements
- To monitor student course loads and academic performance.



You will be assigned a faculty advisor according to your program choice. You will connect with the faculty advisor prior to registration and at other times when counsel is desired. Academic advisors also are willing to meet, discuss, advise and partner in prayer with you. You may schedule appointments with professors through email, telephone contact or signing an appointment sheet posted on the advisor's door.

All academic advisors have regular office hours and welcome your request for counsel.

Your Program: _____

Your Advisor's Name: _____

Your Advisor's Office Location: _____

Your Advisor's Phone Number: _____

2015-2016 ACADEMIC CALENDAR

Fall 2015 Semester

Classes Begin	August 24
Last Day for Drop/Add.....	August 31
Labor Day	September 7
Fall Break	October 8-9
Thanksgiving Break.....	November 25-27
Last Day of Fall Semester	December 11

Spring 2016 Semester

Main Campus and Online Session 1	
Classes Begin.....	January 11
Martin Luther King Jr. Day	January 18
Last Day for Drop/Add.....	January 19
Online Session 2 Classes Begin	March 7
Spring Break.....	March 7-11
Good Friday	March 25
Last Day of Spring Semester	April 29

Accounting Information

Accounting Hours: Monday - Friday 9:00 a.m. - 4:00 p.m.
 Extended hours (the week prior to semester start through end of drop/add): Monday - Friday 8:00 - 5:00

Location:  Administration Building Basement

Questions?  Contact (803) 807-5016

- During Registration, we have a very high call volume. Please consider sending an email.
 General Accounting Office Email ciuaccounting@ciu.edu
 Jennifer Yates, *Student Accounts Supervisor* jyates@ciu.edu
- A payment plan must be in place or tuition paid in full by midnight on the first day of class. Access your account information by generating a Course & Fee Statement at my.ciu.edu. Click on the Student Accounting tab, then locate the My Student Account Info link in the menu bar on the left side of the screen.

PAYMENT PLAN ENROLLMENT IS AVAILABLE EACH SEMESTER. Visit the Student Accounting page at my.ciu.edu and click on the "Sign Up For A Payment Plan" button.

Each semester, by the last day of drop/add week, students must contact the Accounting Office by phone, email, or in person to confirm attendance and review your student account.

- Book vouchers are available beginning three weeks prior to the semester start through the end of drop/add for those students with funds available on their student accounts.
- Direct deposit is required for all student payments, including excess funds. Submit your bank information through the Direct Deposit link in my.ciu.edu. Click on **Student Accounting**, then **My Student Account Info**. Excess funds will be sent via direct deposit no later than 14 days after the disbursement has been applied to your student account. Once the excess process is completed, direct deposits should appear in your designated account within three to five business days. If direct deposit information is not provided, a \$2.00 check processing fee will be deducted from your excess funds..
- The Accounting Office accepts payments made by cash, personal check, money orders, and credit cards (MasterCard, Visa, Discover, American Express). Make checks payable to Columbia International University. Full online payments may be made 24 hours a day through my.ciu.edu.
- Please be sure to complete a **FERPA form** to allow your parents or other responsible party (if applicable) to have access to your student account information.
- All students are **required** to have health insurance. **Each semester**, all students taking classes on campus **must enroll** in the CIU insurance plan **or obtain a waiver** by providing proof of a qualifying policy from another health insurance plan on the student insurance website by the last day of drop/add.

You will be billed automatically for single insurance coverage unless you provide proof of current insurance coverage to be verified and approved by CIU insurance provider AIG Educational Markets or obtain a waiver through Student Life (available in limited circumstances). A computer kiosk will be available outside the Accounting Office if you need help completing this requirement.



Health Insurance Requirements

All students are required to have health insurance. You will be asked to provide proof of insurance coverage each semester. Please verify that your coverage will remain in effect while you are a student and that you will be covered in South Carolina. Please have a copy of your insurance card in case medical care is needed.

Each semester, all students taking classes on campus must enroll in the CIU insurance plan or waive it by providing proof of a qualifying policy from another health insurance plan by the last day of drop/add.

Students will be able to waive coverage or enroll themselves and additional family members, verify coverage, and monitor claims via the AIG student insurance website. www.studentinsurance.com/Schools/SC/CIU/

You will be billed automatically for single insurance coverage unless you provide proof of current insurance coverage to be verified and approved by AIG or obtain a waiver through Student Life (available in limited circumstances). You will be enrolled and charged the insurance premium fee if you do not waive by 1/19/16 for the spring semester.

All questions about the CIU student insurance plan are to be directed to the CIU Business Services office at (803) 807-5704.

Student insurance fees are due at the same time and in the same manner as tuition and other fees.



Columbia International University's Online Bookstore

Columbia International University's Official Online Bookstore offers you greater access to high-quality, low-cost course materials and a number of other benefits.

Great Savings:

Save an average of 60 percent off list price when you shop on an integrated, peer-to-peer Marketplace.

More Variety:

Browse new, used, rental, eBook and Marketplace options.

Free Shipping:

Enjoy free shipping on retail orders over \$49!

Financial Aid Book Vouchers:

Multiple payment options are available, including school-issued book vouchers.

Year-Round Buyback:

Sell your books back through the Marketplace at any time of year – you name the price!

What is the Marketplace?

The integrated Marketplace is a network of trusted, third-party sellers from around the country. The secure platform allows students to purchase books from any seller (many of whom are found on other textbook Marketplaces, such as Amazon), at discounted prices. Save up to 90 percent when shopping on the Marketplace.

How to Order your Books:

1. Go to the online bookstore prior to the start of classes each semester:
bookstore.ciu.edu
2. Search for your courses: search by instructor name, course code, course name, or by viewing a list of all courses.
3. Select your textbooks: choose from the new, used, rental, e-book, and Marketplace options available for each course.
4. Follow the on-screen checkout process: enter and confirm your shipping and payment information. Enter your financial aid book voucher issued by the Accounting Office during step 3, when applicable.
5. Submit your order: an email confirmation will be sent after you place your order.



Corporate Information Technology Services (CITS)

The IT Support Center is available to assist you with a multitude of IT issues. Questions about WIFI access, signing up for CIU Alert, changing a password, and more can be answered by visiting [IT Support](#) or calling the IT Support Line at (803) 807-5199.



My.CIU.edu

Uses for my.ciu.edu: Adding/dropping courses, selecting meal plans and housing, viewing grades



Courses.ciu.edu

Uses for Courses.ciu.edu: Accessing course materials, uploading assignments, reading announcements



Email

All students are given a personal email account ending with @mailbox.ciu.edu. This CIU email account is very important. It is how you will communicate with professors and receive information on events and announcements.

You may access your CIU email by going to www.gmail.com and login on with the following format:

Login: firstname.lastname@mailbox.ciu.edu

Password: your personal password



CIU Alert

CIU Alert is a text-message alert system which will notify you of any emergency situation on the university campus. You may also choose to receive alerts for inclement weather decisions such as snow days. This will not be used for marketing, parking notices, event reminders, etc., only emergencies. You may sign up via your my.ciu.edu account by going to the CIU Alert section on the left-hand side of the page and entering your cell phone number (email address optional). Regular text message charges may apply as per your cell phone agreement. Contact the IT Help Desk for assistance.



THE STUDENT COMPUTING CENTER

The Student Computing Center is equipped with a variety of computer technology including:

- 30 computer stations with Windows 7, DVD-RW and USB drive ports
- Select stations with Biblio software
- Two printers (one black and white and one color)
- MS Office 2007 and other various applications
- Wireless access available in various locations across campus
- Scanners are available in the main computer lab



SCC Hours:

M–Th: 8 a.m. – 10 p.m.

Fri: 8 a.m. – 6 p.m.

Sat: 8 a.m. – 5 p.m.

CLOSED Sunday

Hours subject to change due to holidays, exam periods and semester breaks.



Printing Credit:

You have been allocated \$20 of credited printing per semester! When/ if all credited printing money has been used, you can add more money to your printing credit by using the self-deposit station in the SCC.



Three Student Computer Lab and Printing Locations:

- Ridderhof Building – Second Floor
- Memorial Residence Hall – Lobby
- Founders Residence Hall – Lobby



Security Traffic/Parking Regulations

Vehicle Registration

Students are required to register all vehicles driven/parked on campus, including motorcycles within the first week of classes. Go to my.ciu.edu to register your vehicle.

- Students pick up decal(s) in the Student Life Office.
- Pine View Apartments residents pick up decal(s) at the Pine View Office.
- Part-time, weekend, or evening class students, call the Student Life Office for an alternative way of receiving your decal. Student Life Phone: (803) 807-5234
- **Decals cost \$40 per year or \$25 per semester.** Only one payment is required per year/semester regardless of how many vehicles are registered. Unregistered vehicles parked on campus may be issued a citation that incurs a \$50 fine.
- **A CIU parking decal will be issued for each vehicle registered.** Parking decals must be displayed on the left rear bumper (driver's side) or bottom left corner of the rear window of the vehicle where the decal is clearly visible. Parking decals must be displayed on a rearward facing portion of a motorcycle so the decal is clearly visible.
- **All detached trailers parked on campus must be registered** and a proper decal displayed on the left side of the tongue or frame near the hitching point so the decal is clearly visible. Contact Campus Security for proper location to park a trailer.
- **A free Guest Parking Pass is available for campus visitors** and members of the CIU community when using a vehicle on campus for two weeks or less. These passes may be picked up from Security or the Reception Desk in the Administration Building. Guest Parking Passes only allow parking in the Commuter Parking Lot and undesignated spaces.
- **Please remove CIU Parking Decals from vehicles when ownership changes.**

General Parking and Driving Information

- CIU is not responsible for any loss of or damage to vehicles or the contents of vehicles parked on its premises.
- Parking and driving on the CIU campus is a privilege and may be withdrawn due to flagrant disregard for the safety of others or repetitive violation of the parking and driving regulations.
- Parking and traffic regulations are in effect 24/7, 365 days a year, including nights, weekends and holidays.
- The campus speed limit is **15 mph** except where posted. The speed limit on International Boulevard is **25 mph**.
- All vehicles must be parked within a marked parking space.
- Backing into or pulling through a parking space is prohibited to ensure decal is easily visible.
- Curb parking is prohibited, except at the Administration Building circle, Rossi Student Center short-term (30 minute) parking, and Physical Plant/Security vehicles while employees are performing official duties.
- Parking or driving on the grass and under trees is prohibited except behind East Hall against the woods, and at the Lake or Pavilion.
- Double parking outside of authorized spaces is prohibited. Do not park beside, behind, or in front of parked vehicles.
- Curb parking and parking/ driving on sidewalks are prohibited, except for brief loading/unloading. Please use flashers.
- Blocking a **fire hydrant** is strictly forbidden.

Designated Parking Regulations



Red Marked Spaces

Faculty and staff between
7 a.m. and 5 p.m.



Blue Marked Spaces

Resident hall
students only

- Parking regulations are enforced to provide safety, convenience, and adequate parking for all CIU community members. For this reason, certain parking spaces are designated and reserved for separate campus groups. Designated parking spaces are marked with paint at the rear of the space and/or with a sign. Undesignated (not marked) parking spaces are available for use by any CIU community member.
- **Off-Campus (Commuter) Students** may park in any undesignated space.
- **On-Campus (Residence Hall) Students** may park in the parking lots near their respective residence halls in parking spaces designated with Blue painted dots or any undesignated space.
- **Apartment Residents** may park in the Pine View parking lot or any undesignated space.

Traffic Violations

- The following traffic violations are enforced: speeding, reckless driving, disregarding one-way traffic sign, and disregarding traffic signal such as stop or yield sign.

Parking and Traffic Penalties

The above mentioned vehicle, parking and traffic regulations are enforced. Violations may result in a citation being issued. Fines must be paid in the Accounting Office in the Administration Building within seven days of the date of the citation. Failure to do so may result in the following penalties: After seven days: Double the original fine; After 14 days: Triple the original fine; After 21 days: Loss of parking privilege on campus for 10 weeks and a \$10 administrative charge.

Repeat violations may result in additional fines, vehicle immobilization, vehicle towing, or the loss of driving and parking privileges on campus.

Campus Services

Academic Success Center

Rossi Student Center 📞 (803) 807-5611

The Academic Success Center (ASC) provides assistance to all CIU students as they pursue their academic goals. Tutors are available in Memorial Hall to guide students with study skills, time management, test preparation, writing, and course assignments.

The ASC also provides accommodations for students with disabilities based on the individual needs of the student. Questions regarding requirements for qualifying documentation and disability accommodations may be directed to the ASC at academicsuccess@ciu.edu.

Academic Deans

College of Counseling — Dr. John Harvey
Schuster 140, (803) 807-5330

College of Education — Dr. Connie Mitchell
Schuster 140, (803) 807-5329

College of Intercultural Studies — Dr. Ed Smither
Fisher 207, (803) 807-5609

Seminary & School of Ministry — Dr. John Harvey
Schuster 140, (803) 807-5330



Food Services

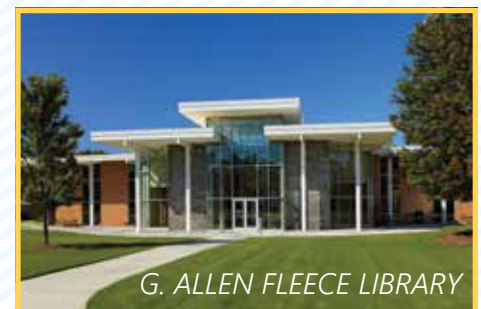
Rossi Student Center, Second Floor Dining Hall 📞 (803) 807-5276

Food Services at CIU are provided through Pioneer College Caterers. They offer you various meal plans each semester. Members of your family may purchase meals throughout the week during any regular academic semester at the following rates: Breakfast \$4.00, Lunch \$4.75 and Dinner \$5.50. Guests may also purchase meals: Breakfast: \$6.50, Lunch \$7.00, Dinner \$7.50. Children under the age of two are free and children under eight are half price. Rates may change. Check the homepage of my.ciu.edu for dining hall hours.

Library

G. Allen Fleece Library 📞 (803) 807-5109

The library has over 100,000 books, media items, and print journals. In addition, through our partnership with PASCAL, you can access over 120 databases (many of which contain full text access to thousands of articles) and 250,000 ebooks. Photocopiers, study rooms and study carrels are also available. Visit library.ciu.edu for borrowing information and hours of operation. Databases are accessed through my.ciu.edu.



Health Services

Memorial Main Level (803) 807-5056

The Health Services Clinic is open Monday through Friday spring and fall semesters when classes are in session. The clinic provides nursing assessment and recommendations, referrals, over-the-counter medication, screening and weekly doctor's appointments. Hours of operation are posted at the beginning of each semester in the handbook.

Curriculum and Ministry Resource Department (CMRD)

Ridderhof Building, First Floor (803) 807-5160

The CMRD is an indispensable resource center for all of our students. It has over 12,000 items available for loan including DVDs, PowerPoint lessons, costumes, flashcard lessons, maps and charts, recreation equipment, curios and much, much more. In addition, the CMRD offers a production area complete with a laminator, a Cricut machine, Ellison die cuts, and a copier/scanner, as well as a variety of supplies for purchase.

Whether it is to find teaching materials for a ministry or to work on a project for a class assignment, our patrons find the CMRD their "go to place" for a plethora of resources. Hours are posted on the Library website and the CMRD door.

Housing

Pine View Apartments (803) 807-5799

Qualified students may live at Pine View Apartments, an on-campus community offering convenience and safety at affordable rates. It is ideal for students with families and graduate and seminary students.

Student Life Office (803) 807-5236

The Student Life Office maintains a list of off-campus housing that includes houses, apartments, duplexes and mobile homes for rent or sale found on the Student Life tab on my.ciu.edu. It also lists roommate and room rental opportunities.

Post Office

Rossi Student Center, First Floor (803) 807-5251

CIU operates a full-service post office with window hours Monday - Friday, 12:45 - 3:00 p.m. The Post Office sells stamps, postcards and air forms and receives and forwards letters and packages for the U.S. Postal Service and the sending and receiving of packages for United Parcel Service. You are assigned a personal post office box for receiving mail. Your box number and combination are found on your my.ciu.edu account. Your CIU address:

Name
CIU Box # ____
7435 Monticello Road
Columbia, SC 29203-1599

Student Life Office

Rossi Student Center, First Floor (803) 807-5234

Student Life is responsible for the oversight of the spiritual growth and personal development programs including counseling, discipleship and discipline; residence life programs; and the health services and student activities functions. Student Life is also responsible for the chapel program, the Academic Success Center and The Insider, a weekly publication that keeps you informed on what's happening around campus. This is also the office where you obtain a parking decal.

Spiritual Formation

Spiritual formation is the divinely ordained transformational process by which the Holy Spirit leads believers to embrace the Lord Jesus Christ through the Word of God and through a relationship with Him, becoming progressively free from sin and more like Christ. The Spirit's formative work occurs in the context of a vital engagement with a community of believers.

CIU challenges students to earnestly pursue spiritual formation during their time at CIU. Our goals for spiritual formation encompass five areas: relationship with God, biblical self-image, relationship with the body of Christ, personal relationships, and relationship with the world.

As a university committed to educating people from a biblical worldview to impact the nations with the message of Christ, we observe community standards and lifestyle expectations as one means of fostering spiritual growth, body life and community testimony. Our standards fall into three categories:



- standards that mirror scriptural commands or express the clear teaching of Scripture;
- standards that represent our attempt to apply clear scriptural principles within the context of our educational mission and cultural circumstances; and
- standards that help us to express unity and show mutual respect for one another.

See the **Student Handbook** for more information.



Student Handbook Form

You are required to read the Student Handbook once during your time at CIU. It is available at my.ciu.edu in the Student Life tab. Print the signature page, sign and submit it to the Student Life Office by the end of the first week of class.

Assistant Deans *for Student Life and Student Development*

You are assigned an Assistant Dean for Student Life and Student Development to help you during your time at CIU. These people are a great resource and a huge encouragement to our students!

Donna Thompson, Assistant Dean for Student Development - Women's Ministry Founders 120, (803) 807-5451



This is a role that "fits" Donna Thompson. Since her early seminary days, a life goal has been to "disciple and nurture young women in the Lord." Her heart for this has been expressed in a myriad of ways throughout her years as a teacher, counselor, discipler, wife and mother. Much of Mrs. Thompson's childhood was lived overseas. Her undergraduate degree is from Winthrop University and she has a seminary degree from Southwestern Baptist Theological Seminary.

A note from Mrs. Thompson: *"What a delight to welcome you to the CIU community! Your presence here is what makes CIU the place it is. I look forward to meeting you and hearing your story of God's work in and through your life, as well as journeying with you during your time here with us. Your life will be enriched by the relationships formed here and by your deepening intimacy with Christ. Please make a point to stop by so that I can get to know you better."*

Marshall Davis, Assistant Dean for Student Development - Men's Ministry Memorial 117, (803) 807-5487



Dr. Davis is privileged to be a part of the CIU family! Prior to coming to CIU in 2006, he served at Spring Arbor University. Dr. Davis loves teaching, discipling, mentoring and counseling college students, and he has been active for years teaching both college/career and adults in his local church. He earned his B.A. from Hope College, his Th.M. from Dallas Theological Seminary, an M.Ed. in Counseling from the University of Toledo, and his Ph.D. in Higher Education from Bowling Green State University.

A note from Dr. Davis: *"Welcome to the CIU family and to the city of Columbia! I hope to partner with our Lord and with you in all aspects of your educational endeavor. I look forward to getting to know you and interacting with you. Upon your arrival, please stop by my office and introduce yourself! Grace and peace to you."*

Brion Burns, Associate Dean for Student Life and Student Development - Married Student Ministry Student Life Office, Rossi Student Center, (803) 807-5353



Dr. Burns and his wife Dianne first came to CIU in 1979, planning to invest a year here in preparation for overseas missionary work. During that year, he decided to complete his undergraduate degree. Following graduation, he taught grades fourth to sixth at a local Christian school. In 1996, he returned to CIU to serve as the dean of married students. Dr. & Mrs. Burns enjoy discipling, mentoring and counseling young couples.

A note from Dr. Burns: *"I welcome you to CIU. I pray God will do a wonderful work in your life during your time here. I would love to be a part of what He is doing in you in whatever way I can. I am available to help you get acclimated or to work through any problem you might have, so please stop by the Student Life Office in the Student Center at any time. May God bless you in wonderful ways during your time here."*

CIU *TraveLearn*

The CIU TraveLearn program prepares you to share God's heart for the world. Several programs are in continuous operation promoting and enhancing various areas of study.

Study Tours

These credit-bearing courses expose you to the sights, sounds and cultural practices of other cultures. Examples include the Western Man Study Tour to Europe that includes cultural and historical instruction, and a study tour in Israel in conjunction with Jerusalem University College.

There may be additional travel costs above tuition for study tours.





Alumni Relations Office

Welcome to CIU from the Alumni Relations Team!

You're invited to come sip a cup of coffee or tea and relax on the back porch of the CIU Alumni Center! It's a great place to study, rest, or visit with new friends. Or, read a book written by a CIU alumnus and browse CIU yearbooks!

Come see us soon!
Alumni Relations Team

 *Locate us at #3 on the Campus Map on page 27!*



www.ciu.edu/alumnicoupon

SCAN THE QR CODE TO CLAIM



1 Free Coffee or Tea

COMPLIMENTS OF THE
Alumni Relations Staff

Community Life

CIU's beautiful 400-acre campus provides plenty of opportunities for fellowship, from sharing a meal in the dining hall, to chatting on a bench. Join a friend and stay in shape at the Moore Fitness Center where you'll find basketball and volleyball courts, a weight room, aerobics equipment, and locker rooms. After the workout, you can relax in the fitness center lounge.

Add to your graduate or seminary experience by getting involved in CIU community life. Here is a sample of what you can experience around campus:

- Grad Life Council**
- Grad Chapel**
- African American Student Association**
- International Student Association**
- The Married Student Association**
- The Wives Fellowship**
- Military Veterans Fellowship**
- Student Mission Connection (SMC)**





It's convenient to live on campus.

As a CIU graduate or seminary student, **Pine View Apartments** are the **perfect place to live.** Pine View Apartments offer you the convenience and safety that come with living on campus, but more importantly, an atmosphere that encourages spiritual formation – a key component of an education at CIU. You'll develop relationships with your fellow students and neighbors that will last a lifetime.

One-, two- and three-bedroom apartments are available at affordable rates. Plus, the Pine View Community Center includes club rooms with conversational seating areas, large-screen televisions, a coffee bar and a fireplace. A game room features table tennis, video games and a variety of board games. A kitchenette includes all the appliances needed for whipping up goodies for a party.

Outside, a patio includes two large grills and the perfect view of the CIU soccer field. Rocking chairs on the porch encourage you to slow down for a neighborly chat.




Pine View
 APARTMENTS



See floor plans and apply for your apartment at pineview.ciu.edu



Around Columbia

The city of Columbia was created in 1786 by the South Carolina State Legislature. They selected this site because they wanted a central location for the state capital. They laid out the new town in the geographical center of the state at the junction of the Broad, Saluda and the Congaree Rivers.

What is there to do? A good place to start is the Columbia Convention & Visitors Bureau. There you will find a list of attractions and a calendar of events! Visit www.columbiacvb.com and www.columbiasc.net for information on your new community.



PLACES TO GO

- The Statehouse**
Main at Gervais | The Statehouse is the hub of South Carolina politics. To take a free tour call 734-2430.
- Columbia Museum of Art**
1515 Main Street | The museum houses a mix of both old and new art, with frequent impressive traveling exhibits. www.columbiamuseum.org
- Riverbanks Zoo and Botanical Garden**
500 Wildlife Parkway | Riverbanks is award-winning and a must see for anyone visiting Columbia. www.riverbanks.org
- Frankie's Fun Park**
140 Parkridge Drive | Located in the Harbison area, Frankie's features go-carts, laser tag, mini-golf, batting cages, and a whole lot more. www.frankiesfunpark.com
- Edventure Children's Museum**
211 Gervais Street | Edventure is the South's largest children's museum featuring interactive exhibits. www.edventure.org
- The South Carolina State Museum**
301 Gervais Street | Four large floors feature South Carolina art, history, natural history and science/technology. www.museum.state.sc.us
- Richland County Public Library**
The library's main branch is located downtown at 1431 Assembly Street, but there are 11 locations around the county. The branch closest to CIU is the St. Andrews branch at 2916 Broad River Road. www.richlandlibrary.com



SHOPPING



Harbison/Columbiana Centre

Located off I-26, Harbison Boulevard is an oasis of shopping, restaurants and movie theaters. The Columbiana Centre Mall features dozens of stores. www.columbianacentre.com



Columbia Place Mall

Located near the intersection of I-20 and Two Notch Road (US Highway 1), the mall features Macy's and Sears. www.shopcolumbiaplace.com



Dutch Square Center

Located just off I-20 on Broad River Road. It is Columbia's oldest mall featuring Belk, Burlington Coat Factory, and a movie theater. www.dutchsquare.com



The Village at Sandhill

The Village features shops, restaurants, entertainment and apartments at one location in Northeast Columbia near Two Notch and Clemson Roads. www.villageatsandhillonline.com



The Congaree Vista

The Vista is Columbia's shopping, arts, dining and entertainment district. Located along and above the Congaree River up to South Carolina's Statehouse, it's in a beautiful and historic area. www.vistacolumbia.com



Five Points

Five Points is an alternative shopping and dining district near the University of South Carolina. www.fivepointscolumbia.com

FAQs

How do I know what courses I need to take?

Your program of study is outlined in the [academic catalog](#). You will also have your own academic advisor to guide you in selecting courses each semester.

Who is my academic advisor?

Log on to MyCIU and visit the Academics page titled "[My Academic Record](#)." Your advisor will be listed there.

How do I register for courses?

Go to MyCIU and visit the Academics page then "[Courses & Registration](#)." You may also use this step-by-step [guide](#). Please note that you must be cleared by your advisor prior to registering for your first semester of study at CIU.

How do I pay?

Your payment options are:

- Pay by phone with credit card: (803) 807-5079 or (803) 807-5055, M-F, 9 a.m. – 4 p.m.
- Pay Online, 24 hours a day. (Note: A \$2 processing fee is added to the transaction for online payment.)

Go to https://online.ciu.edu/ICS/Student_Accounting/.
Click on "Pay My Bill in Full."

- Mail a check to:
Columbia International University
Attention: Accounting Office
7435 Monticello Road
Columbia, SC 29203

How can I find out about my financial aid?

The steps on how to apply for financial aid are found on the [ciu.edu](#) website:

<http://www.ciu.edu/become-student/financial-aid/applying>. You will receive notification of your award via email and will need to log on to MyCIU to accept or decline the financial aid awards offered.

How do I purchase my textbooks?

1. Go to the online bookstore prior to the start of classes each semester: [bookstore.ciu.edu](#).
2. Search for your courses: search by instructor name, course code, course name, or by viewing a list of all courses.
3. Select your textbooks: choose from the new, used, rental, e-book, and Marketplace options available for each course.
4. Follow the on-screen checkout process: enter and confirm your shipping and payment information. Enter your financial aid book voucher during Step 3, when applicable.
5. Submit your order: an email confirmation will be sent after you place your order.

Where can I view the academic calendar?

The Academic Calendar is available online at <https://my.ciu.edu/ICS/Registrar> and then click on "Academic Calendar" in the left sidebar.

Whom Do I Call?

IMPORTANT PHONE NUMBERS

Area Code is (803) and Prefix is (807)

Office	Phone Extension
Academic Deans Offices:	
Counseling	5330
Education	5329
Intercultural Studies	5609
Seminary & School of Ministry	5330
Academic Success Center	5611
Accounting	5068
Admissions	5024
Alumni Relations	5500
Athletic Department	5249
Career Services	5076
Financial Aid Office	5036
Finial (Yearbook)	5245
Food Services	5276
Health Services	5056
IT Support Line	5199
Insurance	5704
Library	5109
Ministry Resource Department	5160
Pine View Apartments	5799
Post Office	5251
RA Men on Duty	518-2508
RA Women on Duty	518-2510
Ram Shack	5263
Registrar	5059
Residence Life	5485
Security	5014
Security On Duty	513-3967
Student Life	5234
Student Life (Assistant Deans for Student Life and Student Development)	5236
Switchboard (CIU Operator)	0 (from on campus)

Notes



Don't Forget Checklist

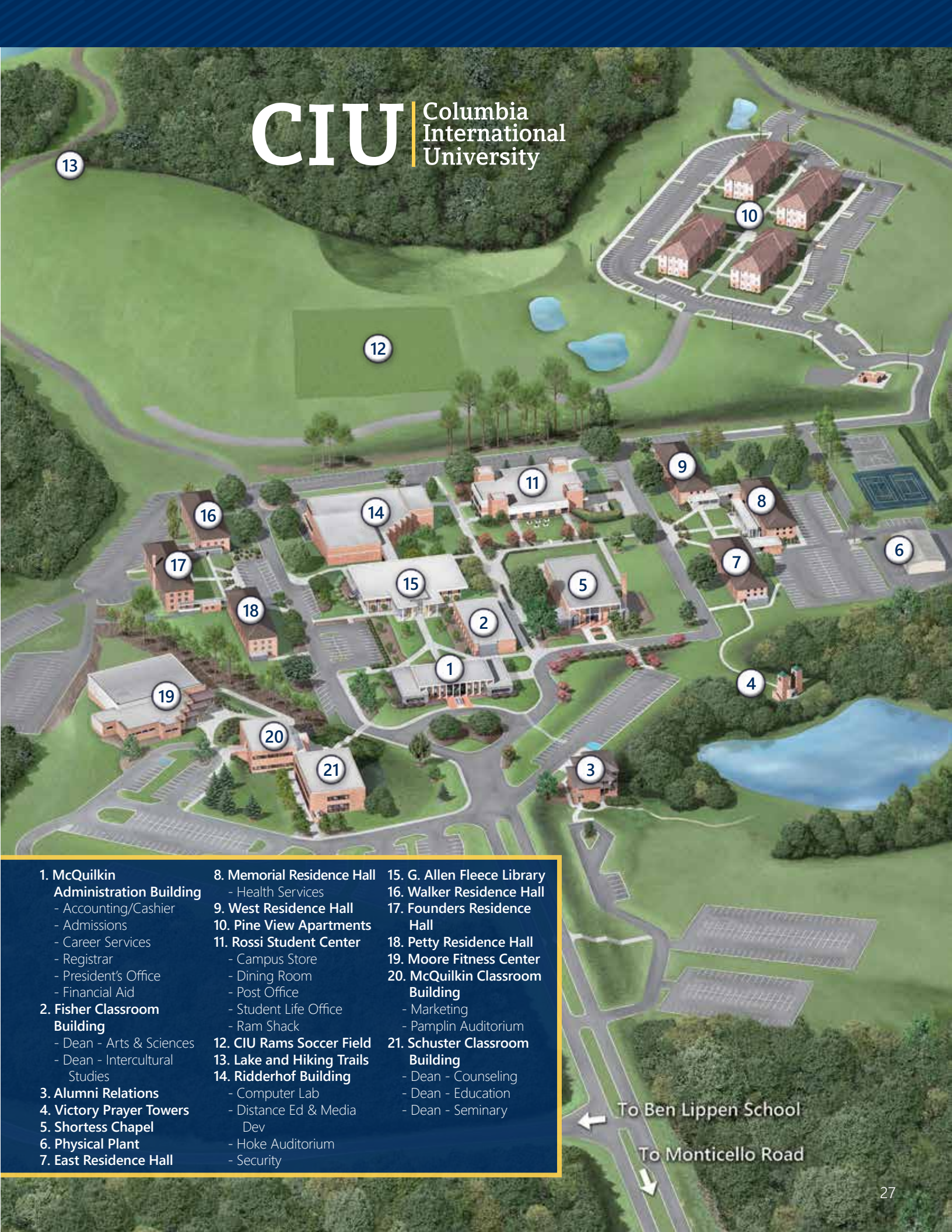
During Orientation

- Connect with your Academic Advisor
- Register/Schedule Classes
- Purchase textbooks
- Have ID Card Made (Residence Life Office — Memorial Hall)
- Set up and check MyCIU Account
- Register your vehicle online & get a parking decal (Student Life Office)
- Review Fee Statement and Pay Accounting
- Enroll in the CIU insurance plan if you do not have health insurance
- Locate Student Handbook online at my.ciu.edu (Must be read by the end of the first week of classes)

First Week of Classes

- Sign up for CIU alert (emergency texting system)
- Verify with accounting all tuition and fees are paid or payment plan is established.
- Read Student Handbook online (print signature page and turn it in to the Student Life Office by the end of the first week of classes)

CIU | Columbia International University



- 1. McQuilkin Administration Building**
 - Accounting/Cashier
 - Admissions
 - Career Services
 - Registrar
 - President's Office
 - Financial Aid
- 2. Fisher Classroom Building**
 - Dean - Arts & Sciences
 - Dean - Intercultural Studies
- 3. Alumni Relations**
- 4. Victory Prayer Towers**
- 5. Shortess Chapel**
- 6. Physical Plant**
- 7. East Residence Hall**
- 8. Memorial Residence Hall**
 - Health Services
- 9. West Residence Hall**
- 10. Pine View Apartments**
- 11. Rossi Student Center**
 - Campus Store
 - Dining Room
 - Post Office
 - Student Life Office
 - Ram Shack
- 12. CIU Rams Soccer Field**
- 13. Lake and Hiking Trails**
- 14. Ridderhof Building**
 - Computer Lab
 - Distance Ed & Media Dev
 - Hoke Auditorium
 - Security
- 15. G. Allen Fleece Library**
- 16. Walker Residence Hall**
- 17. Founders Residence Hall**
- 18. Petty Residence Hall**
- 19. Moore Fitness Center**
- 20. McQuilkin Classroom Building**
 - Marketing
 - Pamplin Auditorium
- 21. Schuster Classroom Building**
 - Dean - Counseling
 - Dean - Education
 - Dean - Seminary

To Ben Lippen School

To Monticello Road

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Educating from a Biblical Worldview

www.ciu.edu

(800) 777-2227 | 7435 Monticello Road | Columbia, SC 29203