

Policy Number	121.000
Policy Title	ACADEMIC STANDING
Responsible Officer	University Registrar
Responsible Office	Office of the University Registrar
Summary	The following policy outlines the academic standing for students, including the academic probation procedures.
Definitions	<p>Academic Probation: The academic standing of a student who fails to maintain the minimum academic requirements for their program.</p> <p>Academic Standing: The academic standing of a student based upon academic merit (GPA).</p> <p>Academic Dismissal: In the event of repeated poor academic performance, a student may be asked to discontinue enrollment for a period of time.</p>
Approving Body	Academic Council; Administrative Council
Approval Date	11.09.2018 (Aca C); 11.16.2018 (Admin C)
Last Revision	
Re-evaluation Date	Fall 2021
Departmental Impact	All academic areas, Financial Aid office.

Failure to follow the following policy may result in disciplinary action, including termination of employment.

Policy Statement: Students maintain good academic standing by maintaining the minimum grade point average (GPA) threshold for their degree program requirements. Students who do not meet the GPA for their degree program will be placed on academic probation (See academic catalog for program GPA requirements).

Students are placed on academic probation at the end of any semester in which they earn a GPA below the required program GPA during that semester or when their cumulative GPA is below the required minimum.

Academic probation is removed when a student earns a cumulative GPA at or above the required program minimum.

After two consecutive semesters on probation, the student will receive a written warning from the academic dean indicating that failure to demonstrate substantive change in status will result in academic dismissal. Substantive change means immediate improvement above the required program GPA for the next semester and continued efforts to retake failed courses to remove probation status. At the end of any three consecutive semesters, students who have not removed themselves from academic probation and/or demonstrated substantive change in their current semester will be dismissed from the university.

Rationale: CIU aims to educate all students and assist them in accomplishing their academic goals. If the student is not successful academically, CIU attempts to warn students of their status and to monitor students while assisting in guiding them back to good standing.

Policy Procedures:

At the end of each semester (Fall, Spring, and Summer), the Registrar’s office will identify any student qualifying for academic probation, mark the student information system (SIS), and notify the individual dean’s office of that status. Each dean’s office is responsible for notifying students of their status and outlining any conditions of their probation. The letter to the student will be retained by the dean’s office and uploaded to the student’s SIS record.

The Registrar's office will also identify any student qualifying for academic dismissal. The dean will make a final determination as to whether the student will be academically dismissed and notify both the student and the Registrar's office of this action. The letter to this student will be retained by the dean's office and uploaded to the student's SIS record.

Requirements for reinstatement after academic dismissal:

Students dismissed because of academic probation who desire to resume studies must complete the full application process through the Admissions office, provide evidence that they can expect to be academically successful, and receive approval by the Director of Admission in consultation with the appropriate university representatives (Academic Review Committee, Academic Dean, Student Life Dean, etc.)

Hyperlinks

www.ciu.edu/policy