CIU | Columbia International University

Commuter Checklist
FALL 2023

MyCIU – Student Portal (my.ciu.edu)
☐ Log in to MyCIU to access your student information.

Deposit
Student Accounting: (803) 807-5016, CIUAccounting@ciu.edu
☐ Pay the $100 enrollment deposit. Pay to Student Accounting online at ciu.edu/deposit, by mail, or by phone: (803) 807-5016.

Admission
Admissions Office: (803) 807-5024, admissions@ciu.edu
☐ Submit your final official transcript(s) to the Admissions Office.

☐ Submit the Pre-Registration Medical Form and a copy of your health insurance to the Admissions Office.

Registrar
Registrar Office: (803) 807-5059, Registrar@ciu.edu
☐ The Registrar's Office will notify you of your CIU email account activation when you are registered for courses in the spring of 2023. Your CIU email will be the official method of communication between CIU and you once you begin classes.
  - o **Class schedule:** You will be pre-registered for your classes prior to new student orientation and will be able to make schedule changes during and after new student orientation if we have received your final transcript.
  - o **Textbooks:** Textbook rentals are free and will be available in the bookstore prior to the first day of class once you have attended orientation and verified your class schedule.

☐ Complete the Permission to Access Records Form (FERPA) using your MyCIU login after you have logged into your CIU email. Submit this form to designate anyone you would like to have access to your academic, financial, or student life information.

Student Life
Student Life: (803) 807-5234, studentlife@ciu.edu; Academic Success Center: (803) 807-5611, academicsuccess@ciu.edu
☐ Register for Admitted Student Day available spring 2023.

☐ Contact the Academic Success Center if you need accommodations for a physical impairment, learning disability, dietary, mobility, emotional disability, etc.

New Student Athletes
☐ Register with the NAIA to become eligible to play.

☐ Complete a Physical Examination Form and outstanding requirements on the student athlete Front Rush portal.

Financial Aid & Accounting
Financial Aid Office: (803) 807-5036, finaid@ciu.edu; Student Accounting: (803) 807-5016, CIUAccounting@ciu.edu
☐ Complete the 2023-2024 Free Application for Federal Student Aid (FAFSA) and send it to CIU (FAFSA Code: 003429).

☐ Review the Terms and Conditions for Financial Aid Awards, accept your Financial Aid Award, and submit any additional required documents by August 1, 2023. Use your MyCIU login to access "My Financial Aid" in the lower left blue "Quick Links" menu.

☐ Make payment arrangements by August 1, 2023. Pay your bill or set up a payment plan during Admitted Student Day or online using your MyCIU login.