CIU Columbia International University

New Student Checklist FALL 2023

MyCIU – Student Portal

Log in to MyCIU (<u>my.ciu.edu</u>) to access your student information.

Deposit

Student Accounting: (803) 807-5016, CIUAccounting@ciu.edu

- Pay the \$100 enrollment deposit online at <u>ciu.edu/deposit</u> or by calling (803) 807-5016.
- Pay the \$100 housing deposit online at <u>ciu.edu/deposit</u> or by calling (803) 807-5016.

Admission

Admissions Office: (803) 807-5024, admissions@ciu.edu

- □ Submit your final official transcript(s) to the Admissions Office.
- □ Submit the <u>Pre-Registration Medical Form</u> and a copy of your health insurance to the Admissions Office.
- □ Register for <u>Admitted Student Day</u> In spring 2023.

Registrar

Registrar Office: (803) 807-5059, Registrar@ciu.edu

- The Registrar's Office will notify you of your CIU email account activation when you are registered for courses. Your CIU email will be the official method of communication between CIU and you once you begin classes.
 - Class schedule: You will be pre-registered for your classes prior to new student orientation and will be able to make schedule changes during and after new student orientation if we have received your final transcript.
 - Textbooks: Textbook rentals and course workbooks are free and will be provided to you during welcome week once you have attended orientation and verified your class schedule.
- Complete the <u>Permission to Access Records Form</u> (FERPA) using your MyCIU login after you are registered for your courses and have logged into your CIU email. You have the option to allow parents, etc. to access your student record. Submit this form to designate who you will allow to access your academic, financial, or student life information.

Residence Life

Residence Life Office: (803) 807-5485, reslife@ciu.edu

- Complete the <u>New Student Housing Survey</u> using your MyCIU login.
- Contact your roommate after June 1, 2023 once you have paid your housing deposit and completed your housing survey. Use your MyCIU login and go to the "Roommate Info" to get roommate contact information.

Student Life

Student Life: (803) 807-5234, studentlife@ciu.edu; Academic Success Center: (803) 807-5611, academicsuccess@ciu.edu

Contact the <u>Academic Success Center</u> if you need accommodations for a physical impairment, learning disability, dietary, mobility, emotional disability, etc.

New Student Athlete

- □ Register with the <u>NAIA</u> to become eligible to play.
- Complete a Physical Examination Form and outstanding requirements on the student athlete Front Rush portal.

Financial Aid & Accounting

Financial Aid Office: (803) 807-5036, <u>finaid@ciu.edu</u>; Student Accounting: (803) 807-5016, <u>CIUAccounting@ciu.edu</u>

- Complete the 2023-2024 Free Application for Federal Student Aid (FAFSA) and send it to CIU (FAFSA Code: 003429).
- Review the <u>Terms and Conditions for Financial Aid Awards, accept your Financial Aid Award,</u> and submit any additional required documents by August 1, 2023. Use your MyCIU login to access your financial aid on the <u>Finances tab</u>.

□ Make payment arrangements by August 1, 2023. Pay your bill or set up a payment plan during Admitted Student Day or <u>online</u> at MyClU.

Admissions Office · 7435 Monticello Road · Columbia, SC 29203 Phone: (803) 807-5024 · Fax: (803) 223-2500 · admissions@ciu.edu