

**Memorandum of Understanding (MOU) between  
Columbia International University and Sias University**

Columbia International University (hereafter "CIU")  
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This Memo of Understanding (hereafter "MOU") is made between CIU and Sias through friendly negotiations. The goals of this MOU outlined below include details of student exchange between the two universities, access to graduate programs at CIU for Sias personnel, and opportunities for CIU personnel to teach at Sias.

**I. CIU shall**

- promote in chapel and classes the teaching opportunities at Sias via social media in October and/or November
- submit emails of students interested in teaching at Sias by December 15
- host on-campus (CIU) information sessions led by Sias for student majoring in education, English/TESOL, intercultural studies, business, et al. to inform them about the opportunities
  - to study abroad
  - to do short-term internships, and
  - to teach for a semester, a year, or longer at Sias (graduate study tuition grants may be available) with the following conditions:
    - The session date will be chosen by September 15 and will occur in October or November
    - The college degree must be completed by June 1st and Summer School courses could delay processing visas and employment by 1 or 2 semesters
    - CIU staff will provide a letter of recommendation for each applicant
    - Applicants with a degree in Education, English or TESOL or two years teaching experience are preferred
    - Applicants will be preferred if they have cross-cultural experience, ESL teaching experience, volunteer experience, classroom teaching experience, and recommendations from faculty or leaders that can verify the aforementioned experiences.
- provide brochures (printed and/or digital) to Sias staff of CIU BA, MA and PhD programs
- courses will be discounted for Sias students/alumni/employees by 50% for undergraduate programs (limited to 5 students/alumni/employees at any one time) and 33% for master's and doctoral programs
- deliver résumés of applicants interested in teaching at Sias by March 1st of each year. Qualification include a baccalaureate degree completed by June 1st of the year hired.

**II. Sias shall:**


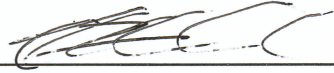
- provide social media graphics, PowerPoint presentations, promotional videos, and poster graphics for CIU to use by September 15
- visit the CIU campus to co-present at information sessions in classrooms or at education fairs
- offer to host CIU students for campus visits to Sias to shadow teachers, take Chinese classes, and/or visit cultural sites between May 15-June 7 or between December 14-30
- arrange airport pick-up for any CIU delegations visiting the Sias campus

- inform Sias students/alumni/employees of BA, MA and PhD program offered by CIU available at a discount
- offer tuition reimbursements for CIU alumni employed by Sias University and working toward a CIU graduate degree of \$2000; recipients are required to teach an additional year at Sias upon completion of coursework
- reserve five (5) employment openings to CIU applicants until March 15: minimum four (4) openings for Oral English teachers and minimum one (1) opening for pre-school/kindergarten teachers at the International Kindergarten or the International Primary School
- provide a copy of an employment contract for CIU teachers by January 1 of each year for the aforementioned opportunities
- communicate to CIU details of employment requirements for CIU personnel obtaining a work visa from local Chinese government by January 1 of each year
- offer a 5-day new teacher orientation at Sias University the third week of August
- encourages CIU faculty to communicate with the Sias Teachers about possible improvements to the educational efforts and faculty welfare
- offer a study abroad information session during the Fall Semester promoting study abroad at Sias to Sias students. Sias will ask alumni of CIU to attend the info session to answer questions from the students.

**IV. Length of contract is 5 years: (02/01/2021) to (01/31/2026)**

**V. Miscellaneous**

- Either party can request edits and revisions during the contract. If both CIU and Sias agree to revisions the new contract will instantly override the former.
- This Contract is made in quadruplicate; each party holds two.

CIU:		Sias:	
	Dr. James Lanpher Provost <a href="mailto:James.Lanpher@ciu.edu">James.Lanpher@ciu.edu</a>		Dr. Shawn Chen Chairman of the Board <a href="http://en.sias.edu.cn/AboutSias/169/896.html">en.sias.edu.cn/AboutSias/169/896.html</a> <a href="http://academicsinasia.com/meet-the-team">academicsinasia.com/meet-the-team</a>
Date:	2/26/2021	Date:	3/17/2021